

## ELEMENTARY HANDBOOK TABLE OF CONTENTS

STATEMENT OF FAITH .....	1
STATEMENT OF PURPOSE.....	4
ADMISSION PROCEDURE.....	5
WITHDRAWAL PROCEDURE .....	5
PAYMENT SCHEDULE.....	5
EXPLANATION OF PAYMENT PROCEDURES.....	6
LATE PAYMENT POLICY .....	6
RETURNED CHECK POLICY .....	6
COMMUNICATION .....	7
REIMBURSEMENT POLICY.....	7
LATE PICK UP POLICY .....	7
STAFF.....	7
HOURS OF OPERATION .....	7
MINIMUM DAY POLICY.....	7
PARENT INVOLVEMENT .....	8
SCHOOL/PARENT COMMUNICATION.....	8
CLOSED CAMPUS .....	8
VISITING P.C.A.....	8
CURRICULUM.....	9
PROGRESS REPORTS .....	10
REPORT CARDS .....	10
GRADING SCALE .....	10
PROMOTIONAL POLICY .....	10
ACADEMIC EXPECTATIONS.....	11
ACADEMIC AWARDS .....	11
STUDENT COMPETITIONS .....	11

SPECIAL EVENTS .....	11
ATTENDANCE AND ABSENCE POLICY .....	12
VACATION POLICY.....	12
EXPECTED CONDUCT .....	13
GENERAL BEHAVIOR GUIDELINES .....	13
STUDENT BEHAVIOR GUIDELINES.....	13
DISCIPLINE POLICY .....	14
DRESS CODE.....	16
EXTENDED DAY CARE.....	17
DAY CAMPS.....	17
EARLY CHECK OUT .....	18
DROPPING OFF AND PICKING UP STUDENTS.....	18
PARKING LOT GUIDELINES .....	18
STUDENT RELEASE PROCEDURE .....	19
EMERGENCY PROCEDURES .....	19
SICK STUDENTS .....	20
MEDICATION DURING SCHOOL HOURS.....	20
CALIFORNIA STATE LAW HEALTH REQUIREMENTS .....	21
CHAPEL PROGRAM .....	22
CLUBS / ACTIVITIES.....	22
BIRTHDAYS.....	22
RESPONSIBILITY OF SCHOOL.....	22
SNACK CLUB.....	22
LUNCHES .....	22
USE OF THE TELEPHONE .....	23
LOST AND FOUND .....	23
OFFICE HOURS .....	23
MATERIALS REQUIRED.....	24-27



## STATEMENT OF FAITH

### THE DOCTRINAL BASIS OF PATH CHRISTIAN ACADEMY

The items below are from the Calvary Old Path Articles of Incorporation. They represent core doctrinal views of the church. Path Christian Academy, as a branch of that ministry, affirms these beliefs as stated below. As such the parents and students must also acknowledge these doctrinal and theological views. Accordingly, parents and students of Path Christian Academy must know that these doctrinal views are to be taught accordingly when they are addressed in the curriculum. Personal views which run contrary to those stated below are incompatible to our stated ministry goals and we reserve the right to discontinue contractual obligations of or to parents and students, should those differences become a matter of contention.

We desire our parents and students to hold these values and understand these doctrines for themselves. We realize with age and maturity these matters will become more understandable. Any teaching about these matters will be age appropriate and in line with curriculum. It is our hope that they are also reinforced at home, thus our entire reason for providing the ministry of this school is to provide education based upon these common beliefs.

Rejecting the essentials of these beliefs and doctrines may lead to dissent and lack of unity which exists everywhere outside of the faith. Our intent is to preserve unity based upon shared doctrinal and theological views, thus we request you carefully read, acknowledge and affirm, individually, each item below.

1. We believe that there is one living and true GOD, eternally existing in three persons: The Father, the Son, and the Holy Spirit, equal in power and glory; that this triune God created all, upholds all, and governs all things. (Genesis 1:1; Deuteronomy 6:4; Isaiah 44:8 and 48:16; Matthew 28:19-20; John 10:30; Hebrews 1:3)
2. We believe that the scriptures of the Old and New Testaments are the Word of God, fully inspired without error and the infallible rule of faith and practice. The Word of God is the foundation upon which this church operates and is the basis for which this church is governed. We believe that the Word of God supersedes any earthly law that is contrary to the Holy Scriptures. We believe that the King James Version of the Bible is the most accurate translation from the original ancient text. It is from this translation that we establish our doctrine and Statement of Faith. (Isaiah 28:13; Nehemiah 8:8; John 17:17; 2 Timothy 3:16-17; Hebrews 4:12; 1 Peter 1:23-25; 2 Peter 1:3-4 and 1:21)
3. We believe in the person of God the Father, an infinite, eternal, personal Spirit, perfect in holiness, wisdom, power and love; that He concerns Himself mercifully in the affairs of men; that He hears and answers prayer; and that He saves from sin and death all those who come to Him through Jesus Christ. (Deuteronomy 33:27; Psalms 90:2; Psalms 102:27; John 3:16 and 4:24; 1 Timothy 1:17; Titus 1:3)
4. We believe in the person of Jesus Christ, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles and teachings, his substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people and personal, visible return to earth. (Isaiah 7:14; Micah 5:2; Matthew 1:23; Mark 16:19; Luke 1:34-35; John 1:1-2, 8:58 and 11:25; 1 Corinthians 15:3-4; 1 Timothy 3:16; Hebrews 1:8; 1 John 1:2; Revelation 1:8)

5. We believe in the person of the Holy Spirit, Who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify and empower for ministry all who believe in Christ; (Acts 1:8; 2 Corinthians 3:18; John 16:8-11; Romans 8:26 and 15:13,16; Hebrews 9:14)
6. We believe the Holy Spirit indwells every believer in Jesus Christ and that He is an abiding helper, teacher, and guide. (John 6:13, 14:16-17 and 16:8-11; Romans 8:26)
7. We believe in the present ministry of the Holy Spirit and in the exercise of all Biblical gifts of the Spirit according to the instructions given to us in 1 Corinthians 12-14. (1 Corinthians 14)
8. We believe that all people are sinners by nature and, therefore, are under condemnation; that God saves and regenerates based upon faith by the Holy Spirit, those who repent of their sins and confess Jesus Christ as Lord. (Acts 8:15-17; Ephesians 2:1-3 and 8-9; Romans 3:23 and 5:8; Titus 3:5)
9. We believe Sanctification is part of the Christian life and is ongoing and demonstrable. We further believe that demonstrating that changed life is incumbent on every believer not as a work of the flesh, but of the Spirit. As such, believers should make it their practice to display holy conduct and not bring reproach against their professed beliefs or The God whom they represent. This includes but is not limited to participation in public actions, social networking, internet based programs and moral or spiritual compromise. (Deuteronomy 18:9-14; Romans 13:11-14; Galatians 5:13, 16; Philippians 4:8-9; I Timothy 4:12; II Peter 1:3-11; II Peter 3:11)
10. We believe in the universal church, the living spiritual body, of which Christ is the head and all who are born again are a part of the Body of Christ. (1 Corinthians 12:12-13; Ephesians 4:15-16; John 3:1-21)
11. We believe that the Lord Jesus Christ instituted two ordinances for the church: (a) full immersion water baptism of believers, and (b) the Lord's Supper. (Matthew 28:19; Luke 22:19-20; Acts 2:38; 1 Corinthians 11:23-26) We also believe that the Lord Jesus Christ validated the ordinance of marriage. (Matthew 19:4-5 and John 2:1-11)
12. We believe in the Second Coming of Jesus Christ which is His personal, visible return to earth and the establishment of His millennial kingdom, in the resurrection of the body, the final judgment and eternal blessing of the righteous and endless separation of the wicked. (Matthew 16:27; Acts 1:11; Revelation 19:11-16, 20:11-15)
13. We believe in a literal Heaven and a literal Hell and that all those who place their faith, hope and trust in Jesus Christ will spend eternity in Heaven with the Lord, while those who reject Jesus' free gift of salvation will spend eternity separated from the Lord. (Psalm 9:17; Matthew 5:3, 5:22, 18:9 and 25:31-34; Mark 9:42-49; Luke 12:5; John 3:18; Hebrews 12:23; 1 Peter 1:4; Revelation 14:10-11 and 20:11-15)
14. We believe in the Pre-Tribulation Rapture of the Church where all believers will meet the Lord in the air and be taken out of this world prior to the Tribulation that will come upon the earth. (Isaiah 26:20; Matthew 24:29-31; Luke 21:36; Romans 1:18, 5:9; 1 Thessalonians 1:10, 4:13-16 and 5:9; 2 Peter 2:7-9; Revelation 3:10, 5:7-10 and 7:13-14)
15. We believe in the God granted restoration of the nation of Israel to their ancestral land and right to govern the land God gave to them. Therefore we reject the doctrine of Replacement Theology

(Supersessionism) and maintain that God is fulfilling His Covenant with Israel as scripture records. (Genesis 12:1-3, 15:18; Joshua 1:3-6; Jeremiah 30:3; Hosea 1:10-11; Zechariah 8:13)

16. We believe in the creation and God as the Creator. We believe that God created man and that He created them male and female. As such He created them different so as to complement and complete each other. God instituted monogamous marriage between male and female as the foundation of the family and the basic structure of human society. For this reason homosexuality, and all other “sexual preferences” or “orientations” are unnatural, sinful, and unacceptable to God. Accordingly, this ministry will not condone or recognize such same-sex marriages, civil unions, or domestic partnerships even if the state passes laws that provide for recognition of such unions.

We believe that marriage is exclusively the legal union of one genetically born male and one genetically born female sanctioned by the state and evidenced by a marriage ceremony. We also believe that legitimate biblical sexual relations are exercised solely within marriage. Hence, sexual activities such as, but not limited to, adultery, fornication, pre-marital sex, incest, polygamy, homosexuality, transgenderism, bisexuality, cross-dressing, pedophilia and bestiality are inconsistent with the teachings of the Bible and the Church. Further, lascivious behavior, the creation, viewing and/or distribution of pornography and efforts to alter one’s physical gender or gender related appearance are incompatible with a true biblical witness. (Genesis 2:24; Matthew 19:4-6; John 4:16-18; Romans 1:18-32; I Corinthians 5:11, 6:9-11, 6:18-20, 7:1-3 and 7:8-9; Galatians 5:19-21; Ephesians 5:3-7; 1 Timothy 1:9-11)

## STATEMENT OF PURPOSE

*Train up a child in the way he should go,  
and when he is old he will not depart from it.  
Proverbs 22:6*

Our educational program deals with each student's spiritual, intellectual, cultural, physical, and artistic needs. We attempt to equip Christian young people with a biblical view of life and train them for a life of service to God. Our goal is to help them grow, "in wisdom, in stature, and in favor with God and man" (Luke 2:52) with Christ as the example.

Path Christian Academy functions in cooperation with the home and church in providing a Christ-centered education. It is our desire to promote a strong relationship between family, church, and school.

Because we believe that all children are created in the image of God and are placed on earth to serve God and our fellow man, we, therefore, do not discriminate on the basis of gender, race, color, or national origin.

Our objectives for Christian education are as follows:

- To teach that the Lord Jesus Christ is the Son of God who came to earth to die for our sins and that it is necessary to be born again by the Spirit of God, by receiving the Lord Jesus Christ
- To teach that growth in the Christian life depends upon an intimate fellowship with God through reading the Bible and through prayer
- To provide the student with the skills and knowledge necessary to achieve academic excellence, thereby bringing glory to Jesus Christ
- To provide motivating and challenging experiences that will develop the creative skills, the talents and the abilities that the Lord has placed into each student.
- To teach the student his/her civic responsibility and to prepare him/her for adult responsibility as a citizen of our nation and as a citizen of heaven

Our expectations for all school families:

- To have an active church life
- To support the school's standards, policies and procedures and work together with it to provide Christian growth
- To support the school in prayer and by being active in school affairs and functions
- To faithfully meet all financial obligations

## ADMISSION PROCEDURE

1. The school will provide the parent(s) with a registration packet. The following must be turned in to the school office to apply for admission:
  - A. A completed registration packet  
*(NOTE: Please make sure to read and initial all items on the registration checklist.)*
  - B. Educational Materials fees – **Nonrefundable**  
Fees must be paid in full on or before July 1st or the higher rate will apply. Parents are responsible to pay these fees in full if student is dropped before your obligation is met (payment plan or late)
  - C. NEW Student Registration fee - Nonrefundable  
*The registration fee must be paid at the time of registration*
2. New Student
  - A. If the application is accepted and you decide **not** to attend within five days of acceptance date (you pay and turn in all paperwork – if new to school after testing if required), you will receive a refund of educational materials / activities fee. (Item 1.C) **The registration fee is not refundable.**
  - B. Upon completion of the registration packet and receipt of necessary fees, an interview and testing date will be arranged by the school secretary, if current assessment testing scores are not available or additional testing is needed for placement.
  - C. If the application is denied then a full refund (Item 1.B. & Item 1.C., if applicable) will be given minus a testing fee of \$50.00.
3. Returning Student
4. Any changes which may occur during the school year with respect to family status, church affiliation, or student conduct at school may be cause for re-evaluation of this application by school administration.

## WITHDRAWAL PROCEDURE

Parents/guardians will be liable for all continuing fees and/or tuition until a **one month**, advance, and written notice of intent to withdraw is received by school accounting office personnel. Verbal notification will not be accepted. There will be no reimbursement for partial month tuition if it becomes necessary for you to drop your student from our school during the academic school year.

**NOTE:** All outstanding tuition fees/fines must be cleared before student records/awards can be released.

## PAYMENT SCHEDULE

Tuition is an annual fee which may be paid in nine or ten monthly payments.

Monthly tuition payments and other monthly fees (i.e. day care, etc.) are due the first day of each month. If you choose the nine month payment plan then your payments begin on September 1<sup>st</sup> and end May 1<sup>st</sup>. If you choose the 10 month payment plan then your payments begin on August 1<sup>st</sup> and end May 1<sup>st</sup>.

Payments received after the 5th of each month are assessed a 10% late fee. If there remains an unpaid balance as of the **10th, your child may be temporarily suspended or dropped until all outstanding amounts are paid in full unless other arrangements have been previously made with the accounting office at P.C.A.**

**Checks returned NSF will be assessed a 10% late fee as well as a \$25.00 NSF fee.**

## EXPLANATION OF PAYMENT PROCEDURES

The school accounting is managed from our in-house accounting department. All monthly school payments must be paid directly to Path Christian Academy. Path Christian Academy (P.C.A.) allows a 5 day grace period for payments. All monthly school payments are **due on the 1st of each month and are late after the 5th of each month**. Payments received on the 6th will be assessed a late fee. There is no allowance made if the 5th of the month is on a weekend; a late fee will be assessed as of the 6th of the month. P.C.A. charges a 10% late fee for any payment received after the grace period (5<sup>th</sup> of the month) expires.

Please make all checks payable to: **P.C.A.** and  
write your child's name on the memo of the check

There are two ways to make your payments to Path Christian Academy (P.C.A.):

1. **(PREFERRED)** Bring your payment directly to P.C.A. Place your payment in the payment drop box located in the hallway in preschool or the black box located at the gate. Payments are collected each morning at 8:30 AM.
2. You may mail your payment to P.C.A. Please send it to:

**P.C.A.**  
**P.O. Box 769**  
**Cypress, CA 90630**

Your payment must be postmarked by the 1st and arrive at the school by the 5<sup>th</sup> to avoid a late fee. If your payment is postmarked the 2nd or later and arrives after the 5th, it will be considered late and the fee will be assessed.

### **RETURNED CHECK POLICY**

There will be a \$25.00 service charge for each check returned as well as late fee of 10% assessed to tuition (multiple returns constitute multiple charges). The account will be deemed cash / money order only after three returned checks.

### **REIMBURSEMENT POLICY**

If it becomes necessary for you to withdraw your child during the month/year or if your child is absent for any portion of the month (including illness), there will be no reimbursement for a partial month. Parents are responsible for the entire contracted yearly tuition unless otherwise released by the school of their financial obligations. P.C.A. has a NO reimbursement policy.

### **LATE PICK UP POLICY**

A fee of \$10.00 for the first quarter hour and \$1.00 per minute after will be charged for any students remaining on campus after 6:00 PM or after the end of their scheduled program. Not to exceed \$45.00 per day per child. Chronic lateness may result in dismissal from our program. Students not picked up by a parent/authorized adult who remain unreachable by 7:00 PM will be considered abandoned and taken to the Cypress Police Station.

## COMMUNICATION

**Parent to Teacher:** If a parent needs to speak with their Child's teacher, they may leave a message with the school office, email the teacher at the email address given at Back to School Night, monthly newsletter (Newsflash) or the school web site. The teacher will contact the parent after school hours. Teachers are not available for phone calls or conferences during school hours. Teachers will not be available for unscheduled appointments. **Please allow the teacher 24 hour response time.**

**School to Parent:** Student's name will be highlighted on the sign in/out sheet if there is mail to pickup before or after school. The office/Teachers also will send information via mail address. School information will be placed in monthly newsletter (Newsflash), the school web site, and/or emailed weekly.

## STAFF

Each member of the staff has been employed as a qualified and competent person to provide loving, understanding care as well as a well round educational experience which at the least meets or exceeds the National Academic Core Standards.

Each member has been trained to perform his/her duties to the best of the abilities. Each member of the P.C.A. staff holds a valid CPR and First Aide certificate. All staff has been fingerprinted through both the state and federal agencies.

## HOURS OF OPERATION

Path Christian Academy will be open in accordance with our school calendar. Regulations will not permit any child on the property before 6:00 AM or after 6:00 PM.

The elementary program will run from August through May. Each family will be provided a yearly calendar that will outline school closures, minimum days, special events etc. The yearly calendar can also be accessed on the school web site.

## MINIMUM DAY POLICY

Minimum day schedule is 8:30 AM to 12:30 PM. Students who are enrolled in the PM daycare program will automatically be taken to have lunch (must bring own lunch) and then will go into the daycare program. Those students who do not have PM daycare must be picked up at 12:30 PM at the gate. Any students not picked up on time will be assessed late pick up fees according to our late pickup policy. **Students may not add daycare (by week or day) on weeks/days with minimum days scheduled.**

## PARENT INVOLVEMENT

We encourage our parents to contact the teacher to set up volunteer time in the classroom. Each teacher will make the classroom needs known at Back to School Night. Parent volunteers are needed throughout the year for larger school events such as Theme days, field trips etc. Read the monthly Newsflash newsletters for upcoming/ongoing needs.

## SCHOOL/PARENT COMMUNICATION

The school will communicate upcoming events/ reminders via the monthly NewsFlash Newsletter (via email), Teacher monthly/weekly letters and through a weekly reminder email from the office. Paper copies of the Newsflash may be obtained via the flyer box located next to the office window. A yearly calendar will be given out in the back to school packet each year. It is the parent's responsibility to make sure that P.C.A. has a current email address.

### CLOSED CAMPUS

For the safety and security of your student, the elementary is a closed campus for anyone who does not have an enrolled student. All staff members will either be wearing a staff shirt/jacket or a staff ID badge. See Visiting P.C.A. for more details

The follow building access has been established:

- Access to the campus is restricted to the following supervised areas:
  - 6:00 AM - 7:30 AM      Preschool doors only
  - 7:30 AM - 8:30 AM      Playground gate
  - 8:00 AM - 3:00 PM      School office entrance only
  - 3:00 PM - 4:45/5:00 PM Gate/School Office
  - 4:30/5:00 PM - 6:00 PM   School Office doors only
  
- Visitors to the school must obtain authorization at the school office. They will be asked to sign in, to wear a visitor's pass while on campus, and to sign out when leaving campus.
  
- No one other than Path Christian Academy employees will be allowed on the school campus without following the above procedure.

### VISITING P.C.A

When planning to visit your student's classroom, please keep in mind the following:

- If assisting the teacher, call to arrange an appropriate day and time.
- If simply observing, you may come in any time, but calling ahead is preferred.
- Teachers are unavailable to conference with you during school hours.

**Please refer to closed campus outlines for visitors.**

## CURRICULUM

### **Subjects taught in Kindergarten-6th grade:**

Bible, reading, English/language, spelling, handwriting, math, science, social science, physical education, computer and art.

### Curriculum Outline:

Bible:K-4 <sup>th</sup>	Standard Publishing
5 <sup>th</sup>	Case for Genesis
6 <sup>th</sup>	Inductive Bible studies through Acts / 1&2 Corinthians
History: K-3 <sup>rd</sup> /5 <sup>th</sup> &6 <sup>th</sup>	Abeka Curriculum
4 <sup>th</sup>	McMillan California Studies
Science: K-6 <sup>th</sup>	Abeka Curriculum
Excel Math: K-6 <sup>th</sup>	Excel & Singapore Math /IXL
Reading Comprehension:	Reading Road to writing & McCall Cabbs & Variety of Books, Novel and Short Stories.
Grammar & Composition:	Spalding Method Abeka, Easy Grammar & IXL
Phonics/Spelling:	Spalding Method
Penmanship:	Spalding Method
Extra Curricular Subjects:	Computers, Physical Education, Art, Music/
Drama:	(Christmas plays),
Sign Language:	3 <sup>rd</sup> & 4 <sup>th</sup> Grade
Spanish:	5 <sup>th</sup> & 6 <sup>th</sup> Grade

**Extracurricular Clubs:** Clubs are offered after school at an additional cost.

**Field Trips/Assemblies:** During the course of the school year, you will be notified in advance through News Flash, teacher's letters and via email of the trips/assemblies that will be taking place. An additional permission slip is required for each off campus trip and will be provided via email. Due to insurance requirements, students will not be allowed to attend a field trip without the return of the permission slip. A school shirt must also be worn on all off campus trips. All field trips/assemblies are included in the Educational Materials/Activities fees with the exception of food cost and the outdoor education requirements for 4<sup>th</sup> -6<sup>th</sup> grade. (See below)

Fourth Grade: Sacramento trip (California Studies) tentatively booked at the beginning of April each year.

Fifth & Sixth Grade: Five day Science trip to each year. Tentatively booked at the beginning of May each year.

## PROGRESS REPORTS

Weekly Reports are used to keep parents up to date on a week to week basis on class work, homework and behavior. These reports will be sent home each Friday with the exception of the weeks that either a mid-quarter or report card goes home

Progress reports are used as a helpful tool to inform parents of their student's academic progress, a mid-quarter progress report will be sent home four times a year.

## REPORT CARDS

Quarter I	October	(Parent/Teacher Conference Required)
Quarter II	January	
Quarter III	March	(Parent/Teacher Conference Required)
Quarter IV	May	

## GRADING SCALE

98%-100%	A+	Superior	88%-89%	B+	Above Average
97%-93%	A	Excellent	87%-83%	B	Good
92%-90%	A-	Above Average	82%-80%	B-	Average
78%-79%	C+	Average	68%-69%	D+	Below Basic
77%-73%	C	Basic	67%-63%	D	Failure to complete
72%-70%	C-	Below Basic	62%-60%	D-	Failure to complete
59% or below	F	Failure to meet academic standards to advance			

E	Excellent
S	Satisfactory
N	Needs Improvement

(Kindergarten and First Grade use E, S, N and Second-Sixth grade use letter grades shown above for their Computer, PE and Arts)

## PROMOTION POLICY

Students are promoted to the next grade upon successful completion of the academic program in the previous grade. Consideration for retention and/or promotion is made by the principal and teacher based upon classroom performance, attendance and TerraNova test scores. Considerations are then brought to the parent's attention.

Students at P.C.A. are required to carry a minimum of a 2.5 grade point average. If a student drops below this they may be placed on academic probation. An overall 2.5 grade point average is required each quarter to be promoted to the following grade. GPA is an average of all grades given.

**Students who fail to meet the minimum academic standard will not be allowed to attend after school clubs. (No refund will be given)**

## **ACADEMIC EXPECTATIONS**

P.C.A. endeavors to help all students achieve academic excellence. Students are responsible to faithfully meet minimum academic expectations, including completion of homework, classroom assignments and projects in a timely manner (per rubric outlines). It is the responsibility of the parents to see that the student meets these expectations.

If a student has special needs that the school cannot meet appropriately, his/her parents may be asked to seek educational services elsewhere.

## **ACADEMIC AWARDS**

Students with a 3.5-3.9 each quarter will be placed on the Quarterly Principal's Honor Roll. Students with a 4.0 will be placed on the Principal's Honor Roll 4.0 Club.

Students with 3.0-4.0 GPA, excellent behavior and attendance at P.C.A. can be nominated for the Elementary National Honor Society.

Yearly students will also be given the opportunity to earn the Presidential National Academic Award (Gold 3.5 – 4.0 or Silver Seal 3.0 - 3.5) as well as the Presidential or National Physical Fitness Awards.

## **STUDENT COMPETITIONS**

Our school provides many opportunities for students to excel and glorify God with their talents. We have many student competitions, such as the Spelling Bee, Science Fair, Math Olympics, Handwriting Contest, Speech Meet, Art Fair, Creative Writing Festival, Talent Show, the President's Physical Fitness Program and the President's Education Awards program.

## **SPECIAL EVENTS**

During the course of the school year, you will be notified in advance through special announcements or teacher's letters of the trips/assemblies that will be taking place.

Two to three field trips and various on campus assemblies will be scheduled in accordance with the school curriculum. The trips/assemblies will be tentatively outlined on the school yearly calendar. Updates and reminders will be sent home via monthly teacher letters, monthly NewsFlash and/or via email.

Due to insurance requirements a special permission slip is required and students will not be allowed to attend a field trip/assembly without the return of the permission slip.

Students will be required to wear their school shirt on all off campus events and may be required to bring a sack lunch with a drink for your child.

The student cost of the trip and assemblies are included in the Activities Fees. Parents wishing to attend and/or bring siblings will be required to sign up in advance with the teacher and pay any fees associated with that event to the school.

**Special Theme Days** – See the teacher's monthly letter and/or weekly emails as well as the monthly NewsFlash for information on upcoming events.

## ATTENDANCE AND ABSENCE POLICY

Regular attendance is an important factor in a student's adjustment to school, and imperative to successful learning. Please avoid unnecessary absences.

Excessive absences may result in a student not being promoted to the next grade. A student must be in attendance for a minimum of four (4) hours during the school day in order to be counted present. **Student daily attendance is essential for proper academic growth. Students with excessive absences may face retention.**

### **Make-up Work:**

Class make-up work is expected to be completed within the same number of days absent plus one day (i.e. if the student is out for three days, four days will be given to complete the work). For the student's benefit, the teacher should be notified as soon as possible as to the estimated duration of the absence. Work for a student who is out for an extended absence, (two or more days) can be made available for pick up in the front office. Parents wishing to pick up homework must call the front office before noon and can pick it up after 4 p.m. that day.

## VACATION POLICY

Please remember that missing school for any reason can have a negative effect on your child's learning experience. Even taking homework on a trip does not completely solve the problem. Your child will be missing in-class lecture, examples, class discussion and teacher support. We encourage you to consider the school calendar and plan your trip during school holidays to keep absences to a minimum. Absences for travel are considered unexcused.

Be aware that: Students who are absent more than 10 days in a school year for reasons other than illness, or doctor's appointment verified by a doctor's note, may be scheduled for a School Attendance Review. **Any student absent for other than illness/doctor's appointment must meet all work deadlines prior to or on the day of return.**

**Tardies:** School starts at 8:30 AM. Students are tardy after 8:30 AM. If the gate is locked, parents must accompany the student(s) to the office to sign them in. The tardy student must have a tardy admit slip from the office before admittance to class. **(Every four tardies count as one absence, see excessive absences policy above.)**

## EXPECTED CONDUCT

School Rules - Path Christian Academy is governed by three phrases easy to remember and easy to apply to our every action.

Jesus said to "*Love the Lord...*" and to "*Love one another*" ...

In school we show God's love by:

- Being on Task
  - a. In a school community such as ours, there are many times when you have to move from one place to another. This is done most efficiently by each student giving his/her attention to watching where they are going, spacing himself for easy movement, and remaining quiet enough so as not to disturb classes in

sessions. We also use On Task in the classroom to remind a student that they are not doing/acting in the manner that is acceptable.

- Talking in turn
  - a. The Bible says that our tongue is the hardest part of the body to control. (James 3). There are times for talking and there are times for listening. The appropriate action is what we are training our students to choose. Knowing when to speak and what to say depends upon their ability to think. If you have something good/kind to say - Speak! If your words would do harm, remain silent!
- Hands to self
  - a. God has given each of us an extremely miraculous body with hand/arms and legs/feet which we control. There are numerous productive ways to use these miraculous gifts. We do not allow any rough body contact or bullying in which these gifts are being used improperly.

### **GENERAL BEHAVIOR EXPECTATIONS**

The following list will serve as guidelines for the students at Path Christian Academy.

**Spiritual** – the Bible stands as our guide. It is the supreme source of authority on all matters of conduct. Love and caring for others (1 Corinthians 13) is our goal. Friendliness, helpfulness and sharing will go a long way in achieving the goals of Christian maturity.

**Respect** – It is understood that every student at Path Christian Academy should develop and maintain an attitude of respect for each adult and student with whom they come in contact. The proper method of addressing an adult is use the title Miss, Ms., Mrs. or Mr. with the teacher's first or last name. Students should be addressed by their given name or a nickname (only if acceptable to the student and/or parent).

**Courtesy** – words of kindness shown to adults and fellow students are an indication of developing appropriate manners. Using an appropriate tone of voice and using "please," "thank you," "you're welcome," and "excuse me" will go a long way in showing concern and respect for others.

### **STUDENT BEHAVIOR GUIDELINES**

1. Respect must be shown to all teachers and staff members. This includes courteous speech (no profanity) and prompt and cheerful obedience.
2. Running or playing in the school hallways or walkways is not permitted.
3. Defacing or misusing school property, including trees and landscaping, is disrespectful and will carry serious consequences. Parents will be responsible to pay for such damages caused by their student(s).
4. Lines must be orderly and quiet. This includes lines on the playground before and after recess, and lines at the drinking fountains, bathrooms, and en route to chapel.
5. There must be proper use of equipment at all times. This includes classroom materials as well as playground equipment. Everything must be used according to the purpose for which it was intended, with care and thoughtfulness. The student assumes all responsibility for any items brought from home which may become lost, stolen, or damaged.

6. With the exception of school-designated activities, toys are not allowed on campus.
7. No rough body contact on the playground. This includes rough games, play fighting, or the like.
8. Students are never permitted to leave the school grounds before the end of the school day without permission from the office. (Refer to "Early Check Out" procedures.)
9. All conduct on the playground shall be orderly, courteous, and safe for everyone.
10. Playground boundaries and rules must be observed at all times.
11. Students are required to observe classroom rules as set by the individual teacher. These will be shared with the student at the opening of school.
12. Students shall not climb on or over the fences under any circumstances.
13. All eating and drinking is to be done at the tables only. No candy or gum is allowed on the campus.
14. Students are expected to adhere to the dress code at all times while on campus. See "Dress Code" for details.

## DISCIPLINE POLICY

Assertive discipline is exercised to aid staff and students in creating a positive learning and social environment. Positive and negative consequences are given according to student's behavior and performance, both in the classroom and on the playground.

### **Behavior Chart:**

Each teacher uses a daily behavior chart for recording a student's behavior throughout the day. Each color represents a positive or a negative behavior.

- Each student starts each new day on green.
- Teachers will individually decide from the list below the appropriate consequences for yellow, orange and red colors.
- The system for grading, parent notes, or rewards on long term patterns of behavior will be chosen by each individual teacher.

**Parents will receive a weekly report home each Friday which will outline behavior/academic performance for that week.**

### **Positive Consequences:**

Praiseworthy notes home  
 Stickers  
 Class points  
 Free Time  
 Class Parties  
 Awards and incentives given by staff members  
 Student of the Month award

### **Negative Consequences:**

Time-Out  
 Standards  
 Benching

Detention  
Loss of free time privileges  
Loss of special events (on campus detention)  
Conduct Referral  
Phone call home  
Principal's Office

### **Conduct Referrals:**

Conduct referrals are sent home to inform parents of actions taken in regard to the breaking of rules.

### **Excessive Referrals (3):**

Excessive Referrals will result in suspension and/or expulsion from P.C.A. Three suspensions will automatically result in expulsion.

### **Time Outs:**

Students may be benched at recess, lunch and after school **without prior notification** to the parents.

### **Detentions:**

Students may be assigned an after school detention between 3:00 to 4:00 p.m. Detention will be served the day after it is assigned unless a different day is requested by the teacher. All detentions **must be** served within **two days** of offense. If the student does not have afternoon day care, the parent/guardian is required to pick the student up from the classroom at the conclusion of the detention.

### **Suspension/ Expulsion:**

A student may be suspended or expelled for any one of the following reasons:

- Willful disobedience
- Defiance of authority
- Deliberate physical harm to another student or staff member
- Defacing of school property
- Profanity or vulgarity
- Possession of tobacco or drugs on or off school premises
- Stealing
- Refusal to do assigned class work or homework
- Refusal to obey school rules
- Numerous infractions of school rules

- Numerous conduct referrals

### DRESS CODE

*"Let all things be done decently and in order."  
1 Corinthians 12:31*

*"Let your moderation be known unto all men."  
Philippians 4:5*

*"...in like manner also, that the women adorn themselves in modest apparel, with propriety and moderation, not with braided hair or gold or pearls or costly clothing, but which is proper for women professing godliness, with good works."  
1 Timothy 2:9-10*

#### **Basic Rules:**

1. All clothing must be modest, neat, clean, and in good taste.
2. All tops must cover the shoulders, back and midriff area. Spaghetti straps, tube tops, etc. are not permitted. (Halter tops must be at least two inches of shoulder).
3. Slogan or picture clothing which show or speak of activities not in line with Christian principles are not permitted; tank tops must cover at least 2/3 of the shoulder.
4. **Shorts, Skirts and Dresses:**  
Walking shorts, skirts and dresses should be modest and should extend a minimum of two inches past your finger tips when arms are held down along body. Shorts may be worn throughout the year, at the parent's discretion, regardless of weather conditions or temperature. However, spandex, short-shorts and mini skirts are not acceptable at any time.

5. It is recommended that girls wear shorts under their dresses.
6. Sandals **must be worn with socks**. If sandals are worn, they must have a heel strap. Tennis shoes **must** be brought to change into for P.E. (No flip flops will be allowed).
7. Hair must be neat, clean, and well-groomed, and be a natural hair color.
8. We strongly urge that parents put initials on clothes and personal items that could possibly be lost. P.C.A. is not responsible for lost or damaged items.
9. **School shirt must be worn on all field trips (no exceptions).**

Noncompliance with the dress code will result in no admittance to school until the necessary changes are made.

## EXTENDED DAY CARE

Our daycare program is offered to meet the needs of parents who have their student in our school. The hours for day care are from 6:00 AM to 8:00 AM and from 3:30 PM to 6:00 PM. The playground opens at 8:00 AM and closes at 3:30 PM for students without day care.

Students not enrolled in the daycare program will be assessed a late fee of \$10.00 the first quarter hour and \$1.00 for every minute thereafter that they are in daycare, not to exceed \$45.00 per day per child.

\*Parents can sign up for daycare for a weekly rate when needed of \$50.00 AM or PM

\*A daily rate for daycare that has been prearranged in advance is \$10.00 for AM or \$15.00 for PM.

**\*Students may not add daycare (by week or day) on weeks/days with minimum days scheduled.**

Day care closes at 6:00 PM. Late parents of students in day care will be charged \$10.00 the first quarter hour and \$1.00 for every minute thereafter that their student remains on campus after 6:00 PM. Chronic lateness may result in dismissal from our daycare program.

If for any reason a parent needs to make a change in the day care program they have chosen for their student, a **two week written notice** must be given to Path Christian Academy. Parents will be charged all applicable day care fees until written notice is received in the school office. No reimbursement will be made for withdrawal from the daycare program mid month.

### **Morning Day Care 6:00 AM - 7:30 AM:**

- From 6:00 AM - 7:30 AM, students must be signed in at the day care room by an authorized adult (18 years and older).
  
- From 7:30 AM - 8:30 AM, students must be signed in at the playground gate.

### **Afternoon Day Care 3:30 PM - 6:00 PM:**

- From 3:00 PM - 4:30/5:00 PM, students must be signed out at the playground gate.
  
- From 4:30/5:00 PM - 6:00 PM, students must be signed out in the day care room.

The above sign-out times and locations may vary due to weather or other conditions. Please go to the school office regarding changes or "rainy day" schedule information.

Students must be signed in and out of day care by an authorized adult (See "Student Release Procedure").

## DAY CAMPS

The elementary school will have seasonal breaks during Christmas, Easter and summer. Weekly/Daily day camps are available at an extra charge. See school office or web site for more information.

## EARLY CHECK OUT

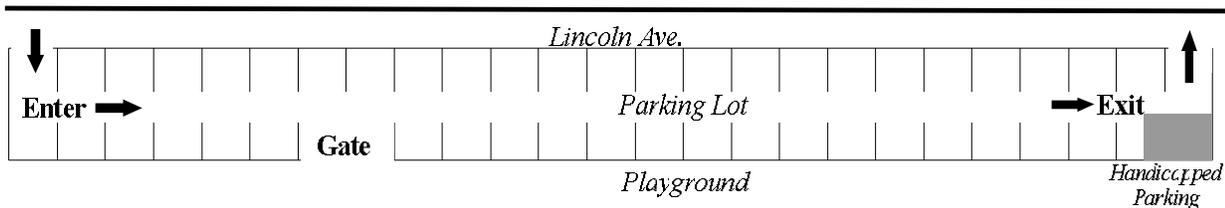
In order to avoid unnecessary classroom disruptions and avoid unnecessary delay for the parent, the school office should be notified before 10:00 AM or a note sent via your student or email to your child's teacher in advance (as soon as possible) when checking your student out early. If this does not occur, there may be substantial delays for the parent, since the student will not be readily available for pick up.

## DROPPING OFF AND PICKING UP STUDENTS

Parents **must** park their car in an appropriate parking space, **walk** their student to or from the gate, and **sign** their student in or out. **No** student can be accepted or released without the proper sign in/out by the parent or authorized adult. Students are not allowed to sign themselves in or out.

## PARKING LOT GUIDELINES

To facilitate traffic flow, enter the parking lot through the west driveway and exit through the east driveway only. The speed limit in the parking lot is 5 miles per hour or slower. Please drive with extreme caution. There is no stopping or parking in front of the gate or anywhere other than designated parking spaces. Please, no exceptions. **Please do not park in handicapped parking unless you have the authorization to do so.** (Please refer to diagram)



## STUDENT RELEASE PROCEDURE

To further protect your student, the procedure below will be followed.

Students will be released only to authorized adults (18 years and older) listed on the student's card. The authorized adult may be requested to show valid picture identification.

Student Release: No student will be released to any person who is not listed on the "Student Release" card unless the following occurs:

- The parent has notified the school office in advance by a phone call or by sending a note identifying the designated adult to whom the student may be released. (Notes may be verified by office personnel.)
- The designated adult must come to the school office and prove their identity with valid picture identification.
- An "office authorization" pass will be given to the designated adult to present to the gate/day care aide. *If the designated adult arrives after office hours, the pass will be available from the day care aide.*
- The designated adult will sign the student out on the daily sign out sheet.

See "Early Check Out" procedures.

Please be informed that Path Christian Academy does not have the legal authority to prohibit or restrict the natural parent's access to a student's records or physical contact with that student in relationship to a custody case unless the legal papers are on file with the school office. The school can only carry out the instructions specified in the final custody papers, divorce decree, court order or restraining order.

If there are conditions which prohibit either natural parent from physical custody of the student, it is the responsibility of the parent who has legal custody to provide the school with the PROPER PAPERS.

## EMERGENCY PROCEDURES

In order to be prepared for the possibility of an emergency such as fire or earthquake, the school takes the following steps:

- Fire drills are conducted once a month
- Earthquake drills are conducted twice a year
- Lock down drills are conducted periodically
- All staff is trained in CPR and first aid
- Emergency packs are located in each classroom, office and shed
- Needed supplies in the event of a natural disaster are located on campus

## SICK STUDENTS

No child who has a fever or is vomiting will be allowed to remain at school. If a student is ill for more than 3 days, it will be necessary for you to bring a note from the doctor indicating approval that the student may return to school.

Students must be picked up promptly when the parent is informed that they have a fever or have been vomiting. (Ex: Within the hour the parent was informed).

No student is allowed to come to school while taking fever prohibiting medication. Exception: The student has been on a prescribed antibiotic for 24 hours prior to return.

The student may not return until they are fever free for 24 hours without medication.

## MEDICATION DURING SCHOOL HOURS

If medication needs to be taken during school hours the following procedures must be followed:

1. All medication requires a signed release from the parent for school personnel to administer the medication. Prescriptive medicines require a specific signed release form which may be obtained in the school office or from the day care aide.
2. All medication must be brought to the school office by an adult (i.e. parent or day care aide). **No student may carry any medication on their person or in their belongings.**
3. Aspirin-free pain reliever (i.e. Tylenol) may be administered to the student if deemed necessary by the office staff, if parental consent is on file, and parent is notified by phone prior to administering.
4. No medication will be given to any student unless it is in the original bottle/box on which it states that it is age appropriate for that child. Prescribed medicine must be in the prescription bottle and have the child's name on it.

## CALIFORNIA STATE LAW HEALTH REQUIREMENTS

### 1. Immunization Requirements:

- A. California law (Ed. code 8263.d) requires that each child entering school for the first time present evidence (except for personal or medical reasons) that he or she has been properly immunized.
- B. Required immunizations include:
  - 4 Polio
  - 5 Diphtheria- pertussis (whooping cough), tetanus
  - 2 Measles, Mumps, Rubella (German measles)
  - 3 Hepatitis B
  - 1 Hib
  - 1 Varicella

### 2. Physical Examinations:

All new students and those entering the first grade must have a physical examination & TB test and be certified for school entry. A student transferring from another school may submit a copy of their completed physical examination report from the previous school.

NOTE: Path Christian Academy will not accept children without full and updated immunizations (as specified by California law). The only exception is the following: children with medical restrictions prohibiting current and updated immunizations will be considered for school entrance on an individual basis. Written confirmation of prohibition from child's physician must be furnished upon application for admittance.

## CHAPEL PROGRAM

Chapel is held every Friday from 8:30 AM to 9:30 AM in the sanctuary. The program includes music and a skit shared by individual classrooms, game chapels, praise chapels, special club performance chapels and movie chapels. The teacher's monthly letter and the monthly "NewsFlash" will inform the parents of upcoming performance by each grade. Parents and relatives are encouraged to attend chapel.

## CLUBS / ACTIVITIES

During the year, special after-school clubs and/or activities will be offered. The school will send home information packets on these activities. These clubs are additional fees at the time of sign up. Student will be required to attend all club meetings. Some of the clubs will be provided by outside vendors. Students who do not have afterschool daycare must be picked up promptly at the end of a club or late pickup fees will apply.

## BIRTHDAYS

Student's birthday parties will be celebrated at the teacher's discretion. The exact dates will be designated by the teacher. Refreshments are to be provided by the student's parent.

## **RESPONSIBILITY OF THE SCHOOL**

The school is not responsible for damage to personal property or lost articles. This must be considered when you decide which toys or items you will allow your child to bring for sharing. It is necessary to exclude toy guns and knives. Records, tapes and storybooks that your child enjoys are acceptable anytime. Disney videos are not allowed to be shown at school due to the copyright, which reads, "Private Home Use Only". Please check any video that your child would like to share to see if this statement appears in the copyright area of the tape or its holder, (Maranatha and Mary Rice Hopkins produced videos have given P.C.A. permission to show their videos.)

If your student has lost something on the school campus, please check the lost and found by the sign in/out boards. Any articles or personal property of students or parents left over 30 days will become the property of Path Christian Academy. To avoid losses and the unnecessary expense of replacing lost items, we recommend that all personal items be labeled with the student's name and room number.

### **SNACK CLUB**

Snacks for students may be brought from home or you may wish to utilize our snack shop. Our snack shop is open for students at morning recess and after school at 3:00 PM. Snack club cards may be purchased from the school office.

### **LUNCHES**

Students are to bring their own lunches. We do, however, offer a hot lunch program at an additional cost. An order form is sent home each week. Parents check off the days desired and send it with the appropriate funds. Hot lunch is processed on a weekly basis. See the office for the deadline date to order. If you are interested in this program please contact the school office.

### **USE OF THE TELEPHONE**

Telephone calls will be allowed only in the case of an emergency. All calls regarding a student who becomes ill at school will be made by school personnel. Neither a teacher nor a student will be called from the classroom to receive telephone calls. Messages may be left in the office. Students will not be allowed to call parents for missing homework or supplies.

### **LOST AND FOUND**

If your student has lost something on the school campus, please check the lost and found located at the day care gate. Any articles or personal property of students or parents left over 30 days will become the property of Path Christian Academy. To avoid losses and the unnecessary expense of replacing lost items, we recommend that all personal items be labeled with the student's last name.

### **OFFICE HOURS**

Office hours: Monday - Friday 7:00 AM - 6:00 PM

Please plan to take care of school business during office hours. Any parent needing to speak to a teacher or staff member must call the office to make an appointment.

Parents may email [office\\_pca@yahoo.com](mailto:office_pca@yahoo.com) for general questions or requests.

# Path Christian Academy Required Student Materials List Kindergarten

**Note: Please make sure that the student's name is clearly written on the bag or box container that will hold their supplies.**

**Lunch box**

**Back pack (Large)**

**Beach towel (for rest time)**

**Complete change of clothes (name labeled in a 1 gallon ziplock bag)**

**The Beginners Bible (Zondervan) see picture**

**Phonogram cards given at Back to School Night (Replacement cards will cost \$25.00)**

**2 Boxes of tissue**

**3 Boxes of baby wipes**

**Pencil Box (large enough to hold supplies used daily)**

**1 Box crayons (24 count)**

**2 Boxes of #2 pencils**

**Pencil top erasers**

**4 Large glue sticks**

**4 Pink erasers**

**Note: Please make sure that the student's name is clearly written on all items below.**

**Lunch Box**

**Back pack/Book bag**

**2 Boxes of pencils (hexagon)**

**Pencil box**

**\*The Beginners Bible (Zondervan)**

**\*New students will receive Phonogram cards at Back to School Night**

**(replacement cards are available for returning students only through school office for \$25.00)**

**2 Boxes of tissue**

**3 Boxes of baby wipes**

**1 Box of crayons (24 count)**

**6 Glue sticks**

**Pencil top erasers**

**2 Pink erasers**

**16 oz. Aleenes Tacky Glue (found at Walmart, Target or Michael's)**

# Path Christian Academy

## Required Student Materials List

### Second Grade

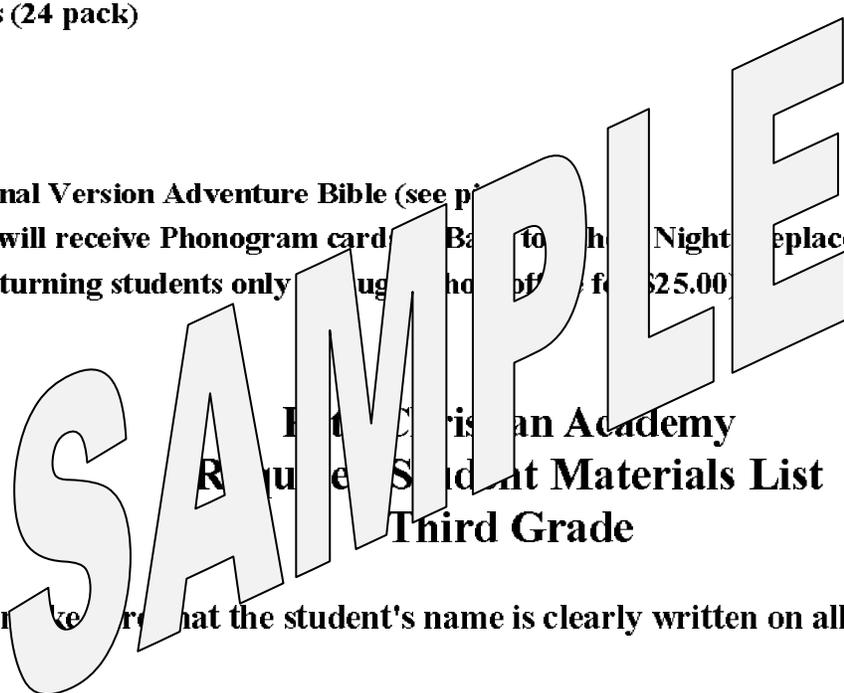
**Note:** Please make sure that the student's name is clearly written on all items below.

**Lunch Box**

- |  |                                    |
|--|------------------------------------|
| <b>Back pack /book bag</b>                                 | <b>1 Box of crayons (16 count)</b> |
| <b>Ruler (wooden, metric and inches)</b>                   | <b>4 Glue sticks</b>               |
| <b>Sharpener</b>   | <b>Markers (8 pack)</b>            |
| <b>2 Composition books (sewn bound, <u>not</u> spiral)</b> | <b>Pencil box</b>                  |
| <b>2 Boxes of tissue</b>                                   | <b>2 Red pencils (hexagon)</b>     |
| <b>2 Boxes of baby wipes</b>                               | <b>3 Dry erase markers</b>         |
| <b>3 Boxes of #2 pencils (hexagon)</b>                     |                                    |
| <b>Colored pencils (24 pack)</b>                           |                                    |
| <b>2 Highlighters</b>                                      |                                    |
| <b>Scissors</b>  |                                    |
| <b>Erasers</b>   |                                    |

**New International Version Adventure Bible (see p**

**\*New students will receive Phonogram cards at Back to School Night (replacement cards are available for returning students only through school office for \$25.00)**



# Path Christian Academy

## Required Student Materials List

### Third Grade

**Note:** Please make sure that the student's name is clearly written on all items below.

**Lunch Box**

- |  |   |
|--|---|
| <b>Back pack /book bag</b>               | <b>Sharpener</b>  |
| <b>2 Boxes pencils (#2 hexagon)</b>      | <b>Colored Pencils (set 24)</b>   |
| <b>2 Red pencils (hexagon)</b>           | <b>Crayons</b>  |
| <b>Erasers</b>                           | <b>2 Reams notebook paper (wide rule, packaged NOT spiral or bound)</b>   |
| <b>Scissors</b>                          | <b>5 Composition books (sewn bound, not spiral)</b>   |
| <b>2 Glue sticks</b>                     | <b>New International Version Bible with concordance</b>   |
| <b>Markers</b>                           | <b>*New students will receive Phonogram cards at Back to School Night (replacement cards are available for returning students only through school office for \$25.00)</b> |
| <b>Ruler (wooden, metric and inches)</b> | <b>2 boxes tissue</b>   |
| <b>Highlighters</b>                      | <b>2 boxes baby wipes</b>   |
| <b>Pencil Case</b>                       | <b>1 Pkg 3x5 index cards</b>  |
| <b>USB Flash Drive</b>                   | <b>White board markers (thin)</b>   |

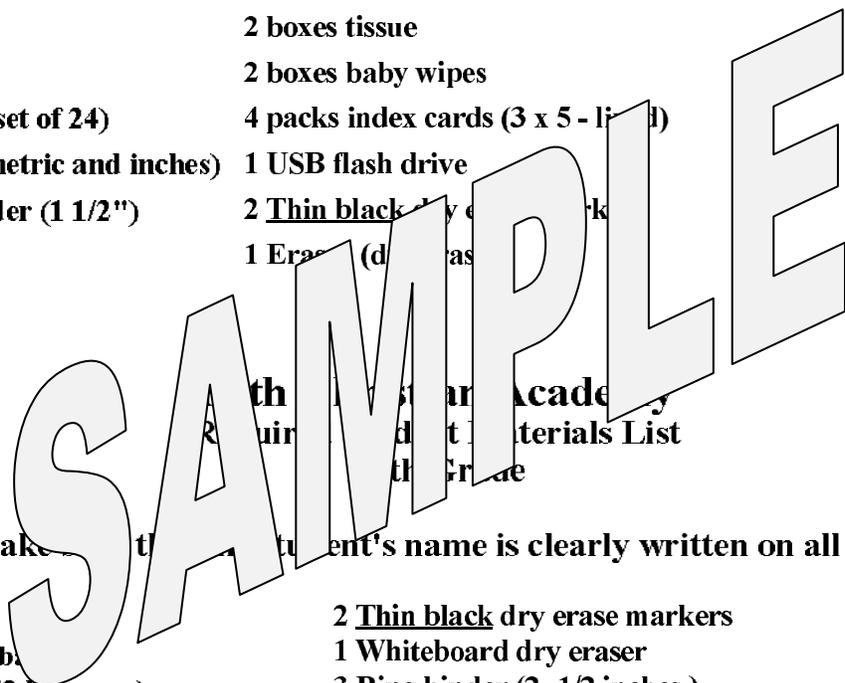
# Path Christian Academy

## Required Student Materials List

### Fourth Grade

**Note: Please make sure that the student's name is clearly written on all items below.**

- |  |  |
|--|--|
| <b>Lunch Box</b>                         | <b>3 Homework type folders (3 hole punched)</b>                    |
| <b>Back pack /book bag</b>               | <b>5 Composition books (sewn bound, not spiral)</b>                |
| <b>2 Boxes pencils (#2 hexagon)</b>      | <b>4 Reams of <u>college ruled</u> notebook paper</b>              |
| <b>2 Red Eraseable Pens</b>              | <b>New International Version Bible</b>                             |
| <b>Erasers</b>                           | <b>*New students will receive Phonogram cards at Back to</b>       |
| <b>Scissors</b>                          | <b>School Night (replacement cards are available for returning</b> |
| <b>2 Glue sticks</b>                     | <b>students only through school office for \$25.00)</b>            |
| <b>Highlighters</b>                      | <b>2 boxes tissue</b>  |
| <b>Markers</b>                           | <b>2 boxes baby wipes</b>  |
| <b>Colored pencils (set of 24)</b>       | <b>4 packs index cards (3 x 5 - lined)</b>                         |
| <b>Ruler (wooden, metric and inches)</b> | <b>1 USB flash drive</b>   |
| <b>1-Three ring binder (1 1/2")</b>      | <b>2 <u>Thin black</u> dry erase markers</b>                       |
| <b>Pencil case</b>                       | <b>1 Eraser (dry erase)</b>  |
| <b>Sharpener</b>                         |  |



**Note: Please make sure that the student's name is clearly written on all items below.**

- |  |  |
|--|--|
| <b>Lunch Box</b>                         | <b>2 <u>Thin black</u> dry erase markers</b>                 |
| <b>Back pack /book bag</b>               | <b>1 Whiteboard dry eraser</b>                               |
| <b>3 Boxes pencils (#2 hexagon)</b>      | <b>3 Ring binder (2 -1/2 inches )</b>                        |
| <b>2 Red pencils (hexagon)</b>           | <b>Pencil Case</b>   |
| <b>Red pens</b>                          | <b>7 Composition books (sewn bound, not spiral)</b>          |
| <b>Sharpener</b>                         | <b>3 Homework type folders (3 hole punched)</b>              |
| <b>Black &amp; blue pens</b>             | <b>6 Reams of college ruled notebook paper</b>               |
| <b>Erasers</b>                           | <b>New International Version Bible with concordance</b>      |
| <b>Ruler (wooden, metric and inches)</b> | <b>*New students will receive Phonogram cards at Back to</b> |
| <b>Index cards (2 packs)</b>             | <b>School Night (replacement cards are available for</b>     |
| <b>Scissors</b>                          | <b>returning students only through school office for</b>     |
| <b>White out</b>                         | <b>\$25.00. )</b>  |
| <b>2 Glue sticks</b>                     | <b>2 box tissue</b>  |
| <b>Highlighters</b>                      | <b>2 box baby wipes</b>                                      |
| <b>Markers - Set of eight</b>            | <b>1 USB Flash Drive</b>                                     |
| <b>Colored pencils (set of 24)</b>       |  |
| <b>1 Pack of whiteboard markers</b>      |  |

# Path Christian Academy

## Required Student Materials List

### Sixth Grade

**Note:** Please make sure that the student's name is clearly written on all items below.

**Lunch Box**

- Back pack /book bag
- Calculator (Standard)
- 2 Boxes pencils (#2 hexagon)
- 1 Red pencil and 1 red pen
- Blue & black pens
- Erasers
- Lined 3x5 index cards (3 packs)
- Scissors
- White out
- 2 Glue sticks
- Highlighters
- Markers
- Colored pencils (set of 24)
- 1 Pack of dry erase whiteboard markers
- 1 Whiteboard dry erase eraser

**Pencil Case**

- 6 Composition books (sewn bound, not spiral)
- 3 Reams of notebook paper (College Rule)
- New International Version Bible with concordance

- 2 boxes tissue
- 2 boxes baby wipes
- 1 USB flash drive

- 1 3-ring school binder with
- 3 (at least) folders with p to
- organize school signme



\*New students receive program cards at Back to  
 school night (placement cards are available for returning  
 students through school for \$20.00 )

SAMPLE